

IBRAHIM TECHNICAL TRAINING INSTITUTE

NEBOSH HSA Registration Process

Ibrahim Technical Training Institute (ITTI) NEBOSH HSA Training Provider

This document provides a step-by-step guide for learners who wish to register for the NEBOSH Health and Safety at Work Award (HSA) at Ibrahim Technical Training Institute (ITTI).

Step 1: Initial Inquiry

Action:

Learners can contact Ibrahim Technical Training Institute (ITTI) through any of the following channels:

- WhatsApp
- Phone Call
- Email
- Social Media Platforms

Required Information:

- Full Name
- Contact Number
- How You Heard About ITTI
- Intended Qualification: NEBOSH Health and Safety at Work Award (HSA)

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Step 2: Complete the Intake & Registration Forms

Complete the Intake Form

Please complete the official ITTI Intake and Registration Form using the link below:

<https://itti.com.pk/rgd/IntakeForm>

Complete the Form

Once form have been submitted successfully, the admissions team will review your application and contact you with the next steps, including document verification and fee payment instructions.

Step 3: Course Fee Payment

After successfully submitting the Intake and Registration Forms, learners are required to pay the full course fee for the NEBOSH Health and Safety at Work Award (HSA) to the official bank account of Ibrahim Technical Training Institute (ITTI) only.

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Official Bank Account Details:

Meezan Bank

Ibrahim Technical Training Institute

Account Number: 02310109169896

IBAN: PK04MEZN0002310109169896

Mandatory:

- Payment proof (screenshot/slip)
- **Payment must be made from learner's own account**
 - If using blood relation's account, valid reason and ID must be provided
 - If using any other account, payment sender's ID is mandatory.

International Payments:

We cannot receive international payments directly.

If you need to send payment from abroad, **contact ITTI** first for the correct procedure.

Do **not** send international payments without confirmation, as ITTI will not be responsible for any resulting issues.

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Step 4: ID Verification Interview:

ITTI conducts a Physical Face To Face / Zoom interview for ID verification.

Mandatory:

- Must present valid ID (CNIC, Passport, etc.)
- The interview session will be recorded
- Identity, DOB, and name must match the registration form

Step 5: Attend the Classes:

Learners must attend All sessions.

Mandatory:

- Full 6-hour daily attendance required.
- Partial attendance = absent
- 01 absence = disqualification from exam registration

Step 6: Assessment & Submission:

The learner completes and submits all assignments.

Mandatory:

- All assignments must be passed
- Work must be original and plagiarism-free

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Additional Information

Important Guidelines – Learner Integrity, Compliance & Refund Policy

Ibrahim Technical Training Institute (ITTI) is committed to maintaining the highest standards of professionalism, integrity, and compliance in accordance with NEBOSH requirements. All learners are expected to follow these guidelines throughout their registration, training, and assessment process.

Learner Integrity & Compliance

- All registration, communication, coursework, and assessments must be completed by the enrolled learner.
- No third-party involvement is permitted at any stage of the admission, training, or assessment process.
- Learners must provide accurate and genuine information during registration and throughout the course.
- ITTI reserves the right to suspend or cancel a learner's admission if any misconduct, false information, or unauthorized third-party involvement is identified based on valid evidence.
- Where required, such cases may also be reported to NEBOSH in accordance with its policies and procedures.

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Refund Policy

- Cancellation 3 weeks before course: Refund as per institute policy. 75 Pounds / 100 USD.
- Cancellation 2 weeks before course: Up to 70% refund after applicable deductions.
- Cancellation 1 week before course: Up to 50% refund after applicable deductions.
- Cancellation within 2 business days: Additional deductions may apply.
- Examination registration refunds are subject to examination body rules and deadlines.

NEBOSH Learner Refund Policy:

<https://www.nebosh.org.uk/policies-and-procedures/refunds-policy-and-procedure/>

Note

- Learners must accurately declare during the admission process and in the registration form whether they have previously completed or enrolled in any **NEBOSH qualification**.

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- **Ibrahim Technical Training Institute (ITTI)** does not appoint any agents, representatives, or **third-party** admission consultants. All communication regarding admissions, registration, fee payments, and course-related matters must be made directly with the official ITTI team.
- ITTI maintains only **one official bank account** for course fee payments, as listed above. Payments made to any other bank account or individual will not be accepted, and the institute will not be responsible for such transactions.

For More Details:

Ibrahim Technical Training Institute (ITTI)

Address: 250, Westwood Society , Near Thokar Niaz Baig Lahore, Pakistan

Contact: +92 328 4748484

Email: info@itti.com.pk

Website: www.itti.com.pk

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